



2Auburn, New York  
**OWASCO YACHT CLUB, INC.**  
 PRIVATE FUNCTION APPLICATION  
 2018

**Requesting Member's Name(s)** \_\_\_\_\_

Phone: Landline: \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Function Date: \_\_\_\_\_ Day of Week: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Estimated Number of Guests: \_\_\_\_\_

Area of Club Grounds/Facilities Requested: \_\_\_\_\_

**Private Function Guidelines:**

1. All functions will be at the discretion of the OYC board of directors.
2. Sponsoring member(s) must be present at the event.
3. If food is served, the Kitchen Operator is given First Refusal to provide food for the function during the season the Kitchen is in operation.
4. Specific areas of the Club grounds cannot be reserved in advance. The general membership should not be displaced from normal use of the Club.
5. All trash from the event must be removed from the premises/grounds, clubhouse, restrooms etc.
6. Swimming is prohibited for guests during private functions when there are no lifeguards on duty.
7. Because parking may be limited, please be considerate of members.

**Member Requirements:**

- Requesting member(s) must be in good standing at the time of request/function.

*I hereby make application for a Private Function at Owasco Yacht Club Inc., and do hereby promise to abide by the conditions and requirements provided on this application.*

\_\_\_\_\_  
 Signature of Member Requestor Date

Copy for Kitchen Director

Copy for Social Director

Please contact either of the above if there are any questions regarding this request or event.